

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less FY20-217 – Turnkey CNC Machinist Apprenticeship Project

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Request for Proposal (RFP) FY20-217 – Turnkey CNC Machinist Apprenticeship Project for a period of three (3) years from August 19, 2020 through June 30, 2023. The RFP will provide Atlantic Technical College the ability to purchase equipment and supplies for its Machinist Apprenticeship Program.

The spending authority being requested is \$272,565.

Goods/Services/Description

Responsible: PWS and Atlantic Technical College (ATC)

Atlantic Technical College (ATC), in partnership with the South Florida Manufacturer Association, was awarded a grant from the Florida Department of Education Division of Career & Adult Education – Apprenticeship. This RFP will facilitate the purchase of required equipment as specified in the grant application. Through the grant, ATC will allow the purchase of additional equipment and expand the current program to enroll seven (7) additional apprentices in the Machinist Apprenticeship program.

Procurement Method

Responsible: PWS

The procurement method chosen is through a competitive solicitation, which is required by Purchasing Policy 3320, Part II, Rule D, and Florida Administrative Code 6A-1.012(7).

The solicitation for this RFP was released to the public through Demandstar from February 24, 2020, through March 10, 2020. Thirty-two (32) vendors were notified, and three (3) downloaded the RFP documentation. Procurement & Warehousing Services received five (5) responses for Groups one (1) through five (5). There was one (1) proposal received for Group one (1) that was non-responsive and responsible and no response for Group 6. PWS will proceed per Purchasing Policy 3320 to procure the commodity for Group 1 and 6 in the near future.

The Affirmative Procurement Initiative recommended by the Supplier Diversity and Outreach Program for this RFP was Small Business Enterprise Subcontracting Goals Program with fifteen (15) evaluation points.

Financial Impact

Responsible: PWS and ATC

The total spending authority requested is \$272,565. Below is a price breakdown:

Group 2 – Manual Lathe, Manual Mill	\$117,985
Group 3 – Manual to CNC (Manual Mill)	\$23,697
Group 4 – CMM Transition	\$81,825
Group 5 – Measuring System – Equipment Package	\$49,058
Total	\$272,565

The funding source will come from the Pathway Grant for the ATC Apprenticeship Program. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.